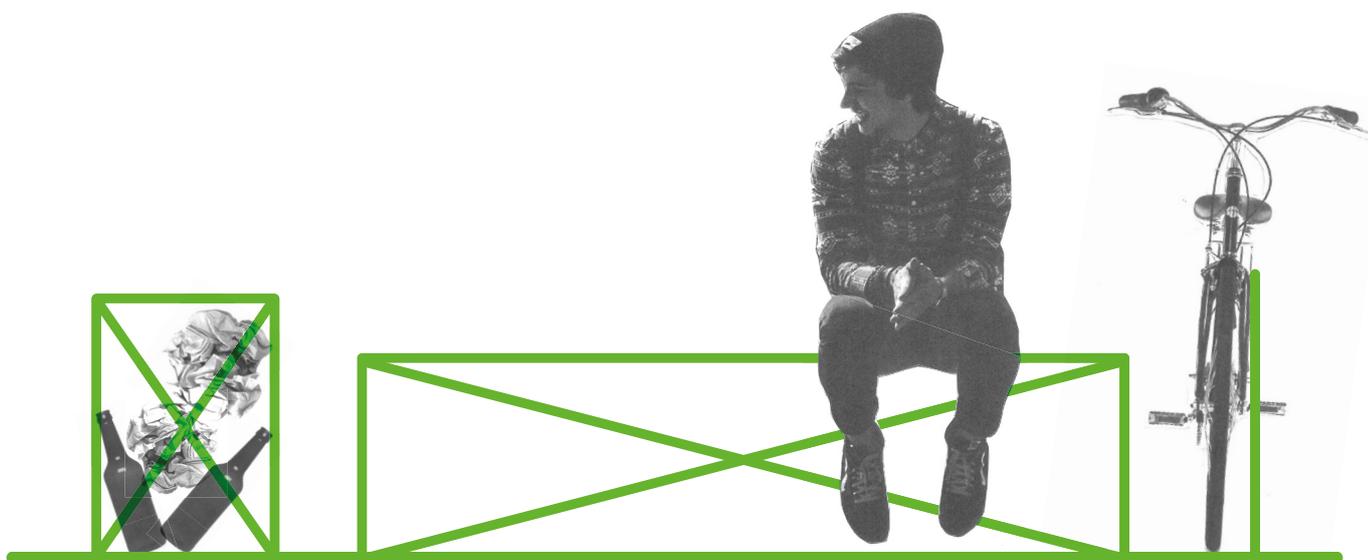


The Capital City of Prague Property Management Department Here by announces

in accordance with § 6 of Act No. 137/2006 Coll., on Public Procurement, as amended

INTERNATIONAL DESIGN COMPETITION FOR DESIGN OF NEW COMPONENTS OF PRAGUE STREET FURNITURE



Prague, 30 September 2016

and issues the following

Competition Terms and Conditions

THE CAPITAL CITY OF PRAGUE
Mariánské náměstí 2, 110 01 Prague 1
Phone: +420 236 002 376, www.praha.eu

PRAGUE INSTITUTE OF PLANNING
AND DEVELOPMENT, contributory organisation
Vyšehradská 57/2077, 128 00 Prague 2
Phone: +420 236 001 111, www.iprpraha.cz



IPR
PRaha

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PREAMBLE

Street fixtures are the furnishings of the city's "living room". Their basic role is to create object-oriented facilities for full-fledged use of public spaces in the city. Current problems associated with street furnishings' management fragmentation, which is often compounded by the very lack of such maintenance however lead to their rapid degradation. Poor selection and arrangement of large quantities of heterogeneous pieces of street furniture dissuades people from spending time in public places and restricts the very potential for its enjoyment.

The Capital city of Prague realizes the importance of high-quality street furnishings in public spaces. Its aim is to remove the visual smog caused by excessive diversity of elements and to acquire a uniform set of street furniture that will strengthen and support the identity of the Prague's environment and its distinctive ambience.

Based on an Analysis of the current state of Prague's street furniture (see document 'PO2' of these terms) prepared by the Prague Institute of Planning and Development of the Capital City of Prague ("IPR"), we have defined types of furnishings showing the greatest insufficiencies and which would need to be gradually replaced with the newly tendered elements. The Analysis also serves as a basis for the so-called Catalogue of Standard Prague Street Furniture, which primarily aims to unify and eliminate the number of individual types and classify the commonly used elements. The Catalogue should take account of the entire range of typical Prague elements, whether original or selected through the present competition, from which we will be able to choose when replacing obsolete street furniture. The existence of the Catalogue does not exclude the possibility of designing or placing specific elements and types of furniture in important or specific public spaces when these will be forming a part of comprehensive concepts for such spaces. The Catalogue is the first step in transforming the capital's approach to street furnishings to be accompanied by appropriate systemic changes at the public space management level.

The newly designed standard elements of municipal street furniture should reflect the fact that they will be placed in public spaces of various types within the city, whether in the historic core, inner compact city or in other locations. Each component should be able to stand independently and in context of other proposed elements, the emphasis shall be placed on their kinship by design. This new furniture should be representative of the status of the Capital City of Prague, it should meet contemporary requirements, and allow use of currently used technologies while facilitating its very maintenance and management.

Investment channelled into the mass production of designed furniture should be commensurate with the fact that these are the standard elements that will gradually replace conventional street equipment. In addition to a representative design, the proposals should take into account the practical, functional and economic aspects.

1 | CONTRACTING AUTHORITY FOR THE DESIGN COMPETITION

1.1 IDENTIFICATION INFORMATION OF THE CONTRACTING AUTHORITY

Name of contracting authority: The Capital City of Prague

Offices: Mariánské náměstí 2, 110 01 Prague 1,

ID: 000 64 58

Represented by Mr Radek Svoboda, Director of the Property

Management Department, Prague City Hall

Tel./Fax: +420 236 00 2248,

E-mail: radek.svoboda@praha.eu

1.2 AUTHORIZED REPRESENTATIVE OF THE CONTRACTING AUTHORITY

Mgr. Ondřej Boháč, Director of the Prague Institute

of Planning and Development

Tel.: +420 236 00 4710

E-mail: bohac@ipr.praha.eu

1.3 COMPETITION ORGANIZER AND AUTHOR OF THE COMPETITION TERMS AND CONDITIONS

Prague Institute of Planning and Development

of the Capital City of Prague

Offices: Vyšehradská 57/2077, 128 00 Prague 2, ID: 70883858

Represented by Mgr. Ondřej Boháč, Director,

Tel: +420 236 00 4710

E-mail: hlavacek@ipr.praha.eu

1.4 SECRETARY OF THE COMPETITION

RNDr. Milan Svoboda

Offices: U Lomu 139, 338 42 Hrádek

ID: 1575 1139

Tel: + 420 778 444 009

E-mail: milan.svoboda@rhdhv.com

1.5 REVIEWERS OF COMPETING DESIGNS

Ing. arch. Jitka Brablecová,

Projects and Competitions Office, IPR Prague

Mgr. Martina Hájková, Legal Office, IPR Prague

Tel: + 420 236 00 4601 / + 420 236 00 4659

E-mail: brablecova@ipr.praha.eu and hajkova@ipr.praha.eu

1.6 AUTHORIZED PERSON FOR TECHNICAL SECURITY OF ANONYMOUS DIGITAL COMMUNICATION WITH COMPETITION PARTICIPANTS

Bc. Jolana Danková, Projects and Competitions Office, IPR Prague

Tel: +420 236 00 4609

E-mail: dankova@ipr.praha.eu

2 | OBJECT, PURPOSE AND MISSION OF THE COMPETITION

2.1 OBJECT OF THE COMPETITION

The object of the present competition is to design a set of Prague street furniture, specifically a bench, a litter bin and a bicycle rack. Each proposed component should be able to stand independently as well as in a group with other elements. The emphasis should be placed on the kinship of design between individual elements, their representative function and their easy maintenance and management.

The elements should be based on and reflect the unique Prague environment, its character and history. The individual elements should appropriately complete the visual character of public spaces and adequately complement them. The furniture should be sufficiently representative for the important as well as for common public spaces. The elements will be placed both in street locations as well as in parks and squares in the historic as well as broader centre of Prague.

We anticipate that these elements will provide an added value to spaces where they will be placed.

The elements should blend a quality design concept while preserving user friendliness.

THE FOLLOWING ELEMENTS ARE SPECIFICALLY REQUIRED:

- A bench with backrest (possible to design with hand rests), and a bench without a backrest
- Capacitive standalone litter bin; Post mounted litter bin
- A bicycle rack

General requirements on elements' properties and economical requirements are provided in document 'PO1' of these terms.

2.2 PURPOSE AND MISSION OF THE COMPETITION

2.2.1 The objective is to acquire designs and prototypes for Prague street furniture elements, which will be representative of the City and well visually integrated into the existing environment while allowing their safe use. The purpose of the competition is to find and award the best solution of the competition object which will meet requirements defined by the contracting authority in these competition terms and conditions and in the competition documentation. This competition is announced with the aim of obtaining the most appropriate design for a set of municipal street furniture – street fixtures for Prague – in order to subsequently award a contract for drafting the subsequent stages of documentation / drawings and to acquire unlimited license for this documentation for the Capital City of Prague. The subsequent public tender will request that the participant submitting the most suitable design, or all awarded participants, according to the recommendation of the jury, to submit their bids.

2.2.2 Participant in the competition who will be invited, within the framework of the public tender following this competition, to conclude a contract for work to execute the subsequent stages of documentation, will commit therein to grant temporally and geographically unlimited exclusive license for the use the work to the contracting authority according to § 12 of Act No. 121/2000 Coll., on Copyright and Rights Related to Copyright (the Copyright Act), as amended. The price for the license and activities to be provided by such participant shall be set forth in the contract for work.

3 | BASIC COMPETITION PARAMETERS

3.1 THE COMPETITION IS ANNOUNCED AS:

- a design competition
- an open competition
- a two-round competition
- an international competition

Both rounds of the competition shall be anonymous.

Competing proposals may not be published or promoted by their authors during the entire competition.

3.2 ROUND I OF THE COMPETITION

Round I of the competition will be looking for an ideal concept and design of the subject of the competition. Emphasis must be primarily placed on the kinship of design between all individual elements, their representative function, safety and respect for standard ergonomic standards.

3.3 ROUND II OF THE COMPETITION

Round II of the competition will lie in taking the proposal(s) selected in Round I on the basis of jury's recommendations into the prototype stage and with these prototypes being produced and tested in actual public spaces. The emphasis here will be placed on developing and completing the proposed concept(s), working out details, ascertaining easy maintenance, production and installation costs.

3.4 LANGUAGE OF THE COMPETITION AND GOVERNING LAW

- 3.4.1 The competition is announced and will be administered in the Czech language. Competition terms and conditions and competition documentation will be issued in Czech. Competition conditions and the 'PO1' document will be also provided in the English language.
- 3.4.2 All competition proposals and any of their parts shall be completed and submitted in the Czech language.
- 3.4.3 This competition shall be governed by the laws of the Czech Republic.

3.5 ANTICIPATED VALUE

- 3.5.1 The value of prizes to be awarded in the competition and payments there under shall amount to 1,360,000 CZK, excl. VAT
- 3.5.2 The anticipated value of the tender for services, including the license in the scope outlined in para 2.2.2. above, which will be subject to the follow-on public tender, shall amount to 2,000 000,CZK excl. VAT.
- 3.5.3 The anticipated value of the competition for design shall amount to 3,360,000 CZK, excl. VAT.

4 | ANNOUNCEMENT OF THE COMPETITION AND ITS RESULTS

4.1 COMPETITION ANNOUNCEMENT DATE:

Competition announcement date shall be understood as the date on which Competition terms and conditions will be disclosed to participants, i.e. on 30 September 2016. This date marks the beginning of the period in which all submissions need to be filed.

4.2 ANNOUNCEMENT METHOD

The competition will be announced by publication at the contracting authority's profile at egordion.cz.

Competition information shall be also published:

- a) at the contracting authority's website: www.prague.eu;
- b) in the public procurement bulleting;
- c) in the European Journal of Public Procurements;
- d) at the competition organizer's website, where the documentation and competition terms and conditions are also available – www.iprpraha.cz/mobilier;
- e) in a press release to the media.

4.3 DECISION ON SELECTION OF THE WINNING PROPOSAL AND ANNOUNCEMENT OF COMPETITION RESULTS

- 4.3.1 The result of Round I of the competition will be the selection of maximum of 3 proposals which will proceed to Round II.
- 4.3.2 The call for participation in Round II of the competition will be distributed only to participants who were successful in Round I, and these will be provided with specific conditions for completion of their competition proposals. These documents will be circulated by the authorized person representing the contracting authority, who will be sworn to secrecy (see section 1.6).
- 4.3.3 The contracting authority will announce their decision on selecting the winning design proposal to all participants after its conclusion by sending out of a protocol on the competition by registered mail or to a data box.
- 4.3.4 The contracting authority will publish the result of the competition in a manner similar to announcing the competition. Public exhibition of proposals is expected to be organized within 3 months of the final decisions of the jury in Round II.
- 4.3.5 All proposals received will be posted on the website of the competition organiser.

5 | CONDITIONS FOR PARTICIPATING IN THE COMPETITION

5.1 COMPETITION PARTICIPANTS

The competition is open to all natural persons or legal entities, or their associations:

- a) who / which meet the basic qualification criteria pursuant to Annex 2 hereto, which were defined in line with § 53 of the Public Procurement Act, as amended.
- b) who / which meet the technical qualification criteria pursuant to Annex 2 hereto, i.e. at least one of the authors has completed at least a bachelor's degree at a school of arts (industrial design, product design, sculpture, architecture, etc.)

5.2 DEMONSTRATION OF QUALIFICATION CRITERIA:

5.2.1 Sworn statement

Each participant will demonstrate fulfilment of conditions defined in paragraph 5.1 above by submitting a sworn statement enclosed in an envelope labelled the "Author" (see paragraph 7.1.6 of the Competition Terms and Conditions).

5.2.2 Competition proposal submitted by several natural persons jointly

If multiple natural or legal persons submit a competition proposal as a single participant, at least one member of such association shall fulfil conditions set forth in section 5.1.a) of the Competition Terms and Conditions, and at least one of the members shall fulfil conditions listed in section 5.1.b).

5.3 DEMONSTRATION OF THE IP-RELATED RIGHTS

Should a legal entity submit a proposal in the competition, such legal entity shall demonstrate to the contracting authority that it holds all copyright-related rights to the work, i.e. demonstrate that the author has granted all pertaining rights to the legal entity for its use.

6 | COMPETITION DOCUMENTATION

6.1 PROVISION OF COMPETITION DOCUMENTATION

- 6.1.1 The competition terms and conditions and the competition documentation are provided to participants free of charge.
- 6.1.2 The competition documentation is prepared in digital form in *.jpg, *.pdf, *.doc, *.indd (*.idml), and *.png formats.
- 6.1.3 Starting on the competition announcement date, the organizer shall make the competition documentation available for download on the competition website: <http://www.iprpraha.cz/mobilier>
- 6.1.4 The competition documentation is provided solely for the purposes of the competition and any further use or distribution thereof shall be possible only with the prior express consent of the contracting authority. By accepting the documentation, applicants interested in participating agree to use the documentation only for the purposes of the competition.

6.2 LIST OF DOCUMENTS PROVIDED IN ROUND I:

- PO1 Technical requirements for street furniture element properties and economic requirements – *.pdf, *.doc
- PO2 Analysis of the current state of Prague street furniture *.pdf (In Czech)
- PO3 Required arrangement of competition panels – sample in *.pdf, *.indd, *.jpg
- PO4 Reference photographs F1 and F2 for sketches – *.jpg
- PO5 Cover sheet of text part *.doc, *.pdf
- PO6 Logo of the Capital City of Prague *.png, *.ai

6.3 LIST OF DOCUMENTS PROVIDED IN ROUND II

Participants invited to take part in Round II of the competition will be provided with the competition documentation along with the recommendations formulated by the jury along with respective invitations.

7 | REQUIREMENTS OF COMPETITION PROPOSALS

7.1 COMPETITION PROPOSALS IN ROUND I:

- 7.1.1 Competition proposals submitted in Round I shall contain:
- a) three panels 700 x 1000 mm made from light material showing graphical expression of the design (for the exhibition) – see point 7.1.2.
 - b) text part in a one bound A4 format file, in two copies – see point 7.1.3.
 - c) model of the bench with backrest, capacitive litter bin, post mounted litter bin incl. the post, and the bicycle rack – see point 7.1.4.
 - d) digital files on a carrier in a closed envelope – see point 7.1.5.
 - e) envelope labelled “Author” – see point 7.1.6.
- 7.1.2 The graphical part of the proposal:
- a) Panel O1 shall show:
 - a1) sketch of the elements (bench with backrest, capacitive standalone litter bin, post mounted litter bin incl. the post and the bicycle rack) into two prescribed photographs pursuant to document ‘PO4’ – Reference photographs F1 and F2
 - a2) visualization or axonometric demonstration of the entire set of street furniture (bench with backrest, bench without backrest, capacitive standalone litter bin, post mounted litter bin incl. the stand and the bicycle rack), their description plus any presentation that the author might deem appropriate.
 - b) Panel 2 – Bench – shall provide graphics of the bench design (with and without backrest), including hand rest solutions
 - c) Panel 3 – Litter bin and Bicycle rack – shall provide graphics of the capacitive standalone litter bin, post mounted litter bin incl. the post and the bicycle rack design. Graphics on Panels 2 and 3 shall be provided in extent allowing the jury to evaluate the aesthetic, technical and material aspects of the design; the following extent is recommended:
 - c1) horizontal projection / drawings, cross-sections, perspective in scale 1:5 showing basic dimensions + axonometric projection / visualization
 - c2) construction details or their parts in 1:1 scale
 - c3) specifications for construction requirements and list of materials used (type, dimensions, quantity)
 - d) Panels 2 and 3 may also contain sketches and element schematics, assembly schematics

Panels shall be arranged pursuant to document ‘PO3’ – Arrangement of competition panels.

7.1.3 The text of the proposal:

- a) The text of the proposal shall contain:
 - a1) cover sheet containing data pursuant to document 'PO5'
 - a2) annotation not exceeding 700 characters incl. spaces
 - a3) text description of the entire concept and the individual parts of the set – incl. justification of the solution, choice of materials, description of construction solution; max 2 A4 sheets
 - a4) scaled down drawing of competition panels (P1, P2 and P3) on A3 sheets, folded to A4
- b) The text of the proposal may also include other information and technical specifications of the proposal, whether in the form of text, sketches or schematics explaining solution, its principles, technical details – max 2 A4 sheets

7.1.4 Model of the street bench with a backrest, capacitive standalone litter bin, post mounted litter bin and its post and a bike rack in a scale of 1:5 made of any kind of material. The models will be mounted on a solid base with recommended dimensions of 80 x 25 cm.

7.1.5 Digital part of the proposal:

- a) Digital part of the proposal shall include the following files:
 - a1) text annotation – see 7.1.3 and 2
 - a2) text description – see 7.1.3 and 3
 Both in *.doc or *.docx format or in a MS Word compatible format
 - a3) additional information in *.doc or *.docx format or in a MS Word compatible format or *.pdf format if these will form a part of the text of the proposal – see 7.1.3-b
 - a4) Panels 1, 2 and 3 in the prescribed sizes, at a minimum 300 dpi resolution in *.pdf format (shall be used for the public exhibition at the organizer's website)
 - a5) all drawings (horizontal projections, perspectives, axonometric projections), visualizations and sketches used on panels individually in the *.jpg format, with the longer side being 30 cm max, resolution at least 300 dpi, CMYK, print quality (to be used for publication of the competition proposal in the competition catalogue and for promotional purposes).
- b) Digital files shall be provided on a data carrier (CD or DVD) in one copy.
- c) Data carrier shall be placed in a sealed envelope labelled 'Digital files'.
- d) Data carrier (disc) shall not contain any signature or mark, whether on the disc itself or in its properties.

7.1.6. Requirements of the envelope labelled 'Author'

- a) The envelope shall contain:
 - a1) Cover sheet (Appendix No. 1 of the Competition Terms and Conditions)
 - a2) Sworn statement demonstrating meeting of the qualification criteria – see point 5.2. above and Annex 2 hereto
 - a3) declaration on taxation of the prize and expenses reimbursements – see Annex 3 hereto
 - a4) declaration of the participant – legal entity – on the authorship – see point 5.3. hereof and Annex 4 hereto
- b) The envelope shall be sealed, intact, non-transparent and labelled pursuant to point 7.3. above.

7.2 COMPETITION PROPOSALS IN ROUND II, WITH PROTOTYPES

7.2.1 In the Round II, the participants shall submit the following:

- a) 4 prototypes of street furniture in 1:1 scale (bench with backrest, incl. hand rests if forming a part of the design, capacitive standalone litter bin, post mounted litter bin and bicycle rack),
- b) graphics for the Round II,
- c) text description for the Round II,
- d) envelope with digital files for the Round II.

7.2.2 Submitted prototypes shall be produced using specified materials, including anchoring consoles, so they may be placed in public spaces for the above mentioned three-month testing.

7.2.3 The contracting authority shall install the prototypes at its own cost in a selected public area.

7.2.4 The graphics for the Round II of the competition:

- a) The requirements for the graphics in the Round II shall be specified by the jury in the invitation to take part in Round II. The contents shall include:
 - a 1) complete drawing for production in 1:1 scale with emphasis on construction details
 - a 2) sketches of the prototypes into 5 photographs (various locations).

7.2.5 The text description for Round II of the competition:

- a) The requirements for the text description in the Round II shall be specified by the jury in the invitation to take part in Round II. The contents shall include:
 - a 1) cover sheet
 - a 2) annotation not exceeding 700 characters incl. spaces
 - a 3) technical report including description of the concept, anticipated production technology, list of materials and calculation of anticipated production cost.
- b) The text description shall be provided in two copies on A4 format, extent is without limitation.

7.2.6 Digital part of the proposal for Round II:

- a) Digital part of the proposal shall include the following files:
 - a 1) complete drawings for production in 1:1 scale in *.pdf format (vectors);
 - a2) text description in *.doc or *.docx format or in other MS Word compatible format
 - a3) sketches of prototypes into 5 photographs (different locations), in *.jpg format;
 - a4) at least 4 but no more than 8 photographs of produced prototypes (to be used for publishing competition proposals at the organizer's website), in *.jpg format.
- b) Digital files shall be provided on a data carrier (CD or DVD) in one copy.
- c) Data carrier shall be placed in a sealed envelope labelled 'Digital files – Round II'.
- d) Data carrier (disc) shall not contain any signature or mark, whether on the disc itself or in its properties.

7.3 REQUIRED MARKINGS OF THE COMPETING DESIGN AND ITS PARTS FOR BOTH ROUNDS

- 7.3.1 The panels, the drawings for production in the Round II, the envelope labelled "textual description", and "the textual description – Round II", the "Digital Part", and the "Digital Part – Round II", and the envelope labelled "Author", shall be labelled in the lower right corner with a 3 x 3cm frame where the reviewer and the competition secretary shall enter the identification number of the proposal.
- 7.3.2 All graphics for Round I and Round II, panels, the drawings for production in the 2nd round, the envelope labelled "textual description", and "the textual description – Round II", the "Digital Part", and the "Digital Part – Round II", and the envelope labelled "Author", as well as the stand for the models shall be labelled the phrase "NEW ELEMENTS OF PRAGUE FIXTURES – STREET FURNISHINGS".
- 7.3.3 Prototypes shall be labelled (proposal number and the phrase) by the competition organizer.
- 7.3.4 All parts of the competition proposal in Round I (panels, text description, digital files and author envelopes) shall be inserted into a hard sealed folder / box that is non-transparent and intact, labelled with the phrase "NEW ELEMENTS OF PRAGUE FIXTURES – STREET FURNISHINGS".
- 7.3.5 All parts of the competition proposal in Round II (prototypes, documents, envelope with digital files – Round II) shall be inserted into a hard sealed folder / box that is non-transparent and intact, labelled with the phrase "NEW ELEMENTS OF PRAGUE FIXTURES – STREET FURNISHINGS – Round II".

7.4 ANONYMOUS SUBMISSIONS

- 7.4.1 The entire competition design proposal will be submitted anonymously. No part of the competition entry may contain a signature, a graphic mark or other sign that could lead to breach of anonymity.
- 7.4.2 All competition entries sent by mail shall be sent to the following postal address: Sekretariát primátorky, Magistrát hl. m. Prahy, Mariánské náměstí 2, 110 01 Praha 1, Czech Republic.
- 7.4.3 If a competition design entry is sent by post or other public shipping method from outside the Czech Republic, the entrant shall use as the sender's name and address the name and address of the professional association, in which the sender is registered under applicable law in the country of the sender, or another public organization with which the sender shall agree on this procedure. Customs clearance at departure and all related costs are paid by the participant.

7.5 CONSEQUENCES OF FAILURE TO FULFIL CONDITIONS FOR PARTICIPATION IN THE COMPETITION

- 7.5.1 All entries shall be reviewed and checked in both rounds by the appointed reviewer. Any participants / entries not meeting conditions stipulated in points 7.1, 7.2 or 7.3 hereof shall be excluded from the competition forthwith, unless it is decided to invite the non-complying participant to provide additional information to the entry.
- 7.5.2 The contracting authority shall exclude any participant from the competition where there was a breach of anonymity.
- 7.5.3 Any participant excluded from the competition shall be notified thereof by the competition organizer by post or through data box on such exclusion.

8 | METHOD AND CONDITIONS OF SUBMISSION AND DELIVERY OF COMPETITION ENTRIES

8.1

- 8.1.1 Competition entries shall be either delivered in person to the submission point for delivery of competition entries, which is the Prague Institute of Planning and Development, Capital City of Prague, with offices at Vyšehradská 57/2077, 128 00, Prague 2 – Nové Město, block C, submissions office during the following hours:

Mondays, Tuesdays, Thursdays:	7:30 a.m.–4:00 p.m.
Wednesday:	7:30 a.m.–5:00 p.m.
Friday:	7:30 a.m.–3:00 p.m.

and by 3 p.m. on the final day for submissions.

- 8.1.2 If the entry is sent by mail or another public parcel shipping method, the sender shall make sure, in the sender's own interests, that the proposal is received at the above address by the deadline.
- 8.1.3 Entries submitted after this deadline will be disqualified from the competition.

8.2

- 8.2.1 The competition reviewer shall affix to all entries received a confirmation of the date and time of receipt and upon request issue a written confirmation of delivery bearing only the serial number of the entry, without giving details of the bearer.

9 | EVALUATION CRITERIA FOR COMPETITION ENTRIES

9.1 EVALUATION CRITERIA FOR COMPETITION ENTRIES IN ROUND I

9.1.1 The criteria according to which the competition entries will be evaluated include:

- a) Quality of design solution
 - integrity of the solution, kinship of design among all elements in the set, context with the Prague environment.
- b) Function
 - safety, comfort of use, resistance to vandalism, sustainability of materials used, maintenance demands.
- c) Economy
 - adequate cost of production and suitability for mass production, adequacy of proposed solution.

9.1.2 The jury will evaluate all proposals / entries meeting the mandatory requirements and competition conditions which were not excluded from the evaluation.

Evaluation shall be entered into a protocol.

Each entry shall be evaluated from the perspective of successfully meeting the criteria defined in 9.1.1 above.

The jury will award the following verdicts:

1. Entry exceeds the required standards;
2. Entry meets the standard;
3. Entry meets the standard with reservations;
4. Entry meets the standard with several reservations;

The jury shall prepare a list of entries to be invited to participate in Round II with justification for their individual evaluation.

Justifications shall form an integral part of the protocol recording the course of the competition.

9.2 EVALUATION CRITERIA FOR COMPETITION ENTRIES IN ROUND II

9.2.1 The criteria according to which the competition entries will be evaluated in Round II include:

- a) Quality of design solution
 - design of details, context with the Prague environment.
- b) Function
 - stability and resistance against mechanical damage, function and manipulation with litter bins, comfort of use, sustainability of materials used, maintenance demands, overall condition of elements, materials and surface treatment during testing outdoors.
- c) Economy
 - demands on assembly and installation, suitability for mass production, adequacy of proposed solution.

9.2.2 Evaluation shall be entered into a protocol.

Each entry shall be evaluated from the perspective of successfully meeting the criteria defined in 9.2.1 above.

The jury will award the following verdicts:

1. Entry exceeds the required standards;
2. Entry meets the standard;
3. Entry meets the standard with reservations;
4. Entry meets the standard with several reservations;

The jury shall prepare the final list of entries with justification for their individual evaluation.

Justifications shall form an integral part of the protocol recording the course of the competition.

9.3

9.3.1 Protocol recording the course of the competition shall be sent out to all participants in accordance with point 4.3 above.

9.3.2 Criteria shall be evaluated by the jury on the basis of their knowledge and experience and thus represent a subjective opinion of the jury. This form of evaluation is generally accepted in competitions for designs and the participants agree by virtue of participating in the competition with this form of evaluation.

10 | COMPETITION JURY AND SUBSIDIARY BODIES OF THE JURY

10.1 MEMBERS OF THE JURY – INDEPENDENT

Claude Brulhart / designer for the city of Geneva for street furniture and public spaces

prof. ak. arch. Jiří Pelcl, dr. h. c. / designer

doc. Eva Eisler / designer

doc. Ing. Mgr. akad. arch. Petr Hájek / architect

10.2 MEMBERS OF THE JURY – NON-INDEPENDENT

Mgr. Adriana Krnáčová, MBA / mayor of the city of Prague

Mgr. Jiří Skalický / director of the historical preservation association of

Ing. arch. Pavla Melková, Ph.D. / director of the city details section, IPR Prague

10.3 ALTERNATE JURORS – INDEPENDENT

MgA. Matěj Chabera / designer

Ing. arch. Adam Halíř / architect

10.4 ALTERNATE JURORS – NON-INDEPENDENT

MgA. Marek Kopeč / director of the Projects Office of IPR Prague

Mgr. Petra Kolínská / vice-mayor, Prague's councillor for territorial development

10.5 INVITED EXPERT JURORS

10.5.1 **doc. Ing. Jiří Kolísko, Ph.D.** / director of Klokner Institute at the Czech Technical University in Prague

10.5.2 Other invited members include representatives from the National Heritage Institute and the City Hall of Prague – Department for Municipal Property Records, Management and Use.

10.5.3 The jury may, in the course of its discussions, invite additional professionals and experts. This will always be undertaken with the consent of the contracting authority.

11 | PRIZES AND COMPENSATION OF COMPETITORS' COSTS, TAXATION

11.1 TOTAL AMOUNT

The total amount designated for prizes and compensation for production of prototypes shall be: 1,360,000 CZK excl. VAT.

11.2 PRIZES

11.2.1 The jury shall decide on awarding prizes after the evaluation of entries and prototypes in the Round II of the competition.

11.2.2 The prizes shall be awarded as follows:

- a) 1st prize shall amount to 120,000 CZK
- b) 2nd prize shall amount to 80,000 CZK
- c) 3rd prize shall amount to 40,000 CZK

11.3 COMPENSATION OF COSTS

11.3.1 Participants in the first round shall not receive any compensation for participating in the competition.

11.3.2 Each participant who advanced to the second round and submits a design proposal and prototypes meeting the competition conditions, shall receive a fixed compensation for costs in the amount of 80,000 CZK excl. VAT in the form of sketch fees.

11.3.3 The fixed compensation for costs shall be paid in full.

11.3.4 Each participant who advanced to the second round and submits a design proposal and prototypes meeting the competition conditions, shall receive a fixed compensation for producing the prototypes in the amount of 280,000 CZK excl. VAT.

11.4 DETAILS OF TAXATION ON COMPETITION PRIZES

- 11.4.1 Taxation will be executed according to a signed declaration, which forms Appendix No. 3 to the Terms and Conditions.
- 11.4.2 Compensation of costs awarded in the competition to natural persons and exceeding the amount of 10,000 CZK shall be subject to withholding in the amount of 15%, pursuant to § 36 (2) (1) of Act No. 586/1992 Coll., on Income Tax, as amended.
- 11.4.3 Compensation of costs awarded to legal entities in the competition will be paid out in full, pursuant to Act No. 586/1992 Coll., on Income Tax, as amended, and taxed by the legal entity itself within its normal income tax returns.

12 | PRINCIPAL DEADLINES IN THE COMPETITION

12.1.

- 12.1.1 The date of announcement of the competition shall be the date when these Terms and Conditions are published at the contracting authority's profile at egordion.cz.

12.2 PARTICIPANTS' QUESTIONS

- 12.2.1 Questions regarding the object of the competition, i.e. questions concerning the solution of the object of the competition shall be submitted in writing to the e-mail address of the competition secretary no later than by 11 November 2016.
- 12.2.2 Responses to questions concerning the solution of the object of the competition shall be provided no later than by 22 November 2016 and will be published in the same manner as the competition terms and conditions.
- 12.2.3 After the publication of the answers to the object of the competition, no further questions can be accepted regarding the object of the competition.
- 12.2.4 The answers to questions concerning organization hereof that are answered by the competition organizer shall be answered within 4 working days of their receipt and shall be published in the same manner as the competition conditions. Last queries regarding organizational issues can therefore be delivered no later than 5 working days before the deadline for submission of entries, i.e. until 13 December 2016.

12.3 SUBMISSION OF DESIGN PROPOSALS IN THE ROUND I

All entries shall be submitted by 20 December 2016 by 3:00 p.m. to the submissions office of IPR Prague (see section 8.1.).

12.4 DATE OF EVALUATION MEETING OF THE JURY IN ROUND I

The evaluation meeting of the jury will take place no later than within one month from the submission of the competition entries. The exact date will be set in the course of the competition.

12.5 SENDING OF CALLS TO PARTICIPATE IN ROUND II

The contracting authority shall notify selected participants of their advancement to Round II by sending out invitations to participate in the second round with the recommendation of the jury, and specifying the conditions for Round II of the competition no later than within 20 working days of the final decision of the jury in Round I.

12.6 SUBMISSION OF DESIGNS IN ROUND II

The deadline for submission of design entries in Round 2 shall be similar to Round 1, as defined pursuant to section 8.1, and has been set to 27 June 2017.

12.7 DATE OF EVALUATION MEETING OF THE JURY IN ROUND II

The evaluation meeting of the competition jury for Round II will take place in two stages. The first stage shall take place within two weeks after the submissions of prototypes. The second stage shall take place after the prototypes will have completed the testing. The anticipated date is set for 9 October 2017.

12.8 NOTICE OF COMPETITION RESULTS

The contracting authority shall announce the decision on the results of the competition to all participants in the competition by sending out the protocol on the course of the competition to their personal attention, no later than within 5 business days from the final decision of the jury in Round II of the competition.

12.9 PUBLICATION OF DESIGN EVALUATION RESULTS

12.9.1 The publication date for results of the evaluation shall be set in the course of the competition.

12.9.2 The period for making design proposals available to participants for perusal shall commence on the date when the protocols are sent out and ends on the fifteenth day after the final delivery of the protocol to the last competition participant.

12.10 PAYMENT OF COSTS

12.10.1 The prizes and sketch fees shall be paid no later than within 50 days from the decision on the selection of the most suitable design proposal.

12.10.2 Compensation for production of prototypes shall be paid within 50 days.

12.11 PUBLIC EXHIBITION OF COMPETITION DESIGNS

A public exhibition is planned to take place within 3 months of the final decision of the jury in Round II of the competition. All design proposals received will be exhibited on the website of the contracting authority.

13 | AGREEMENT WITH COMPETITION TERMS AND CONDITIONS, OBJECTIONS

13.1 AGREEMENT OF THE JURORS WITH THE COMPETITION TERMS AND CONDITIONS

All ordinary and alternate members of the jury hereby confirm that by virtue of the announcement of the competition conditions and by their participation in the jury they have made themselves familiar with all provisions hereof and undertake to adhere to these conditions and to keep confidential all fact that they may learn about during the course of the competition.

13.2 PARTICIPANTS' AGREEMENT TO THE COMPETITION TERMS AND CONDITIONS

By submitting design proposals in this competition, the participants express their agreement with all terms and conditions hereof as well as with any decisions that may be passed down by the jury within the context of the competition and in accordance with them.

13.3 OBJECTIONS

This competition for design proposals does not reach the financial limit defined by the implementing regulation pursuant to § 12 (1) of the Public Procurement Act (for services) and will not be subject to procedure pursuant to the Public Procurement Act and thus any objections that may be tabled by the participants herein shall be inadmissible.

14 | COPYRIGHTS

14.1 COMPETITOR COPYRIGHTS

Authors of the competition design proposals may publish their competing proposals and may reuse them at their discretion.

14.2 CONSENT TO USE OF THE WORK FOR THE PURPOSES OF THE COMPETITION

14.2.1 Winning and awarded designs become the property of the contracting authority. By submitting competition proposals, their authors grant the contracting authority permission to use their copyrighted works for the purposes of this competition. Use of the copyrighted work for purposes other than those listed in the tender conditions, is subject to the explicit permission of the authors.

14.2.2 Design proposals advancing to Round II become the property of the contracting authority. The authors of these proposals grant the contracting authority consent to use their copyrighted works for the purposes of this competition. Use of works for purposes other than those listed in these competition conditions, however, shall remain subject to the express permission of its authors. Proposals that did not advance to the second round and unrewarded proposals will be returned to the authors after the exhibition on request.

14.3 CONSENT OF THE PARTICIPANTS WITH THE EXHIBITION OF COMPETITION DESIGNS

14.3.1 By submitting design proposals to the competition, participants agree with the free reproduction and exhibiting of their designs in order to promote the competition and its results, including publication in print and website published catalogue without quantitative, territorial or temporal limitations. The contracting authority will decide on the format and parameters of such publications.

14.3.2 Authors of competition designs agree to cooperate with the contracting authority on the preparation of the exhibition and competition catalogue.

15 | PROTOCOL ON DISCUSSIONS AND DECISION OF THE JURY

15.1

Meetings of the jury, the progress of the competition and its results shall be recorded in a protocol, which shall primarily include:

- a) Records of discussions of the jury, including voting attendance;
- b) A list of all competing proposals accepted to the competition;
- c) Any decision on the exclusion of a proposal from the competition;
- d) Evaluation of all competition proposals;
- e) Justification of evaluation of proposals;
- f) Decision on the selection of the most suitable proposals and establishing their order of priority;
- g) The decision on granting of prizes, sketching fees compensation for prototype production;
- h) Attendance lists of members and alternate members of the jury and present experts attending individual meetings of the jury.

15.2

15.2.1 Differing opinions of members of the jury shall be noted in the protocol report, if these members specifically explicitly so request.

15.2.2 A copy of the protocol on the progress of the competition together with the decision on the selection of the most suitable proposal will be sent by the contracting authority to all participants in the competition, to their personal attention.

16 | APPROVAL OF COMPETITION TERMS AND CONDITIONS

These terms and conditions of the competition have been discussed and approved by all members of the jury at its inaugural meeting and subsequently by the contracting authority

These terms and conditions were discussed and approved by the jury on 9 September 2016 and approved on 16 September 2016.

The contracting authority approved these terms and conditions on 27 September 2016.

17 | APPENDICES

- 1) Sworn statement on compliance with the basic and technical qualification criteria
- 2) Sworn statement – taxation of remuneration received or compensation of costs associated with participation in the Competition
- 3) Declaration of authorship

**INTERNATIONAL DESIGN COMPETITION FOR DESIGN OF
NEW COMPONENTS OF PRAGUE STREET FURNITURE**

Annex1

Cover sheet

Designer's identification data, contact persons and cooperating persons

Designer (participant in the competition):

(name, address, telephone, e-mail, ID No.)

Author(s) of the design:

Cooperating persons:

Contact person:

E-mail address for delivery of the Competition protocol:

Physical postal address for delivery of the competition protocol:

Payment-related information (for the payment of prizes, sketching fees and compensation for the cost of producing a prototype):

Bank account No.:

**INTERNATIONAL DESIGN COMPETITION FOR DESIGN OF
NEW COMPONENTS OF PRAGUE STREET FURNITURE**

Annex 2

**Sworn statement on compliance with the basic and technical qualification
criteria**

I, the undersigned,

participating in the international design competition for design of new components of Prague furniture – street fixtures,

hereby solemnly declare that

1. I meet the basic qualification criteria, i.e.:
 - a) I have not been finally convicted / sentenced for a criminal offence committed on behalf of an organized crime group, a criminal offence involving participation in an organized crime group, money laundering, complicity, acceptance of bribes, bribery, indirect bribery, fraud or loan fraud, including cases involving preparation or an attempt or participation in any such criminal offence or if a sentence for the perpetration of any such offence has been expunged; where legal entity is involved, this requirement must be met by both, legal entity and by the statutory body or each member of the statutory body and, if the supplier's statutory body or any member of its statutory body is a legal entity, this requirement must be met by both, legal entity and the statutory body or each member of the statutory body of the given legal entity; if a bid or a request for participation is submitted by a foreign legal entity by means of one of its organizational units, the requirement according to this letter must not only be met by the aforementioned individuals, but also by the executive of the organisational unit in question; the supplier must meet this basic qualification requirement both in relation to the territory of the Czech Republic as well as to the country of its registered office, place of business or place of residence;
 - b) I have not been sentenced for a criminal offence associated with the subject of the supplier's business activities according to the special legal regulations or if a sentence for the perpetration of any such offence has been expunged; if this involves a legal entity, this condition must be met by both, the legal entity and by the statutory body or each member of the statutory body and, if the supplier's statutory body or any member of its statutory body is a legal entity, this requirement must be met by both, the legal entity and by the statutory body or each member of the statutory body of the given legal entity; if a bid or a request for participation is submitted by a foreign legal entity by means of one of its organizational units, the requirement according to this letter must not only be met by the aforementioned individuals, but also by the executive of the organizational unit in question; the supplier must meet this basic qualification requirement both in relation to the territory of the Czech Republic as well as to the country of its registered office, place of business or place of residence,
 - c) I have not been involved in any form of unfair trading in the form of bribery according to the special legal regulation in the last 3 years,
 - d) my assets are not subject to or have not been subject in the last three years to any insolvency proceedings in which a bankruptcy ruling has been issued or a proposed declaration of insolvency has been rejected due to the assets being insufficient to cover the costs of the insolvency proceedings or which has been placed in receivership in accordance with the special legal regulations,

**INTERNATIONAL DESIGN COMPETITION FOR DESIGN OF
NEW COMPONENTS OF PRAGUE STREET FURNITURE**

- e) I am not in liquidation,
 - f) I have no records of tax arrears, both in the Czech Republic and in the country of the its registered office and in the country of the my registered office, place of business or place of residence;
 - g) I have no records of insurance arrears or penalties for public health insurance, both in the Czech Republic and in the country of my registered office, place of business or place of residence,
 - h) I have no records of insurance arrears or penalties for social security contributions and contributions to the state employment policy, both in the Czech Republic and in the country of the my registered office, place of business or place of residence;
 - i) I have not been punished or subjected to imposition of any disciplinary measures in the last three years in accordance with the special legal regulations, provided the substantiation of expert qualification is required according to special legal regulations / § 54 (d); if I, as the supplier, carry out these activities via a responsible representative or any other individual responsible for the supplier's activities, this requirement also applies to the individual in question,
 - j) I am not listed in the register of entities which are prohibited from taking part / performing public tenders;
 - k) I have not been fined for facilitating illegal employment according to the special legal regulations in the last 3 years;
 - l) I have not been subject to any form of temporary forced administration within the last three years, or subject to measures to resolve crises pursuant to the laws regulating on financial crisis prevention and resolution.
2. I meet the technical qualification criteria set by the contracting authority, i.e. at least one of the authors achieved a complete bachelor's degree at a college specializing in arts (industrial design, product design, statuary, architecture, etc.).

In on

.....

signature

**INTERNATIONAL DESIGN COMPETITION FOR DESIGN OF
NEW COMPONENTS OF PRAGUE STREET FURNITURE**

Annex 3

**Sworn statement – taxation of remuneration received or compensation of
costs associated with participation in the Competition**

Any remuneration awarded during the competition to natural persons exceeding the amount of 10 000 CZK shall be subject to 15% tax pursuant to § 36 (2) (l) of Act No. 586/1992 Coll., on income taxation, as amended; the final amount of any such remuneration shall be reported and amount withheld either directly by the contracting authority or by the natural person, according to this statement.

Remuneration awarded to legal entities shall be paid out in full, pursuant to Act No. 586/1992 Coll., on income taxation, as amended, with the tax to be paid later according to the tax return filed by such legal entity.

I, the undersigned,

as a participant in the “Competition for design of new components of Prague furniture – street fixtures”,

hereby declare, that if I am to receive any remuneration for my designs in the 2nd round, I shall pay the tax according to this sworn statement.

I shall pay the tax according to the selected category.

The competitor’s category:

.....

Only for foreign competitors:

I am a tax resident in:

.....

and have no permanent establishment in the Czech Republic through which I would perform my business here.

Category of taxation for amounts exceeding 10,000 CZK:

A) participant holding an authorization / without authorization having an IČO (ID number) – I have received the remuneration as a part of my business activity and will include it in my tax base. The contracting authority pays the full amount of the remuneration and I will pay the tax myself.

B) participant holding an authorization / without authorization NOT having an IČO (ID number) – I have received the remuneration outside my regular business activities. The contracting authority shall pay the full amount of the remuneration minus 15%.

C) foreign participant holding an authorization / without authorization having or not having an ID number: as per the relevant double taxation treaty – income shall be taxed in the country of the participant’s tax residence. The contracting authority shall pay the full amount of the remuneration and the participant will pay the tax himself.

In on

.....

signature

**INTERNATIONAL DESIGN COMPETITION FOR DESIGN OF
NEW COMPONENTS OF PRAGUE STREET FURNITURE**

Annex 4

**DECLARATION OF AUTHORSHIP,
on legal relations between the participant (legal entity) and the author**

The competition participant hereby declares that the author of the competition design pursuant to § 5 of Act No. 121/2000 Coll. (on Copyright and Rights Related to Copyright)

is the following person:

.....

The nature of legal relationship between the participant and the author (**please check as appropriate**)

a/ statutory body within the meaning of Act No. 89/1012Coll. (Civil Code)

b/ employee within the meaning of Act No. 262/2006 Coll. (Labour Code)

c/ other contractual relationship (please specify)

.....

In on

.....

signature

