

Prague Institute of Planning and Development
Capital City of Prague

REVITALIZATION OF CHARLES SQUARE
stage II. – the park



Invitation to participate in the Workshop I



IPR —
PRAHA

[January 2018]

Your Ref. No.	IPR Ref. No.	Contact/Dept./Ext.	Date
	246/2018 vl.	Minsková/LEGAL	

The Prague Institute of Planning and Development, a public-benefit organisation, and the Capital City of Prague, in accordance with Section 69(1) of Act No. 134/2016 Coll., on Public Procurement, as amended (the “Act”),

invite you to take part in Workshop I for the purpose of conducting competitive dialogue in the proceedings involving competitive dialogue entitled:

“Project No. 0042804 Revitalisation of Charles Square, Stage II – proceedings involving competitive dialogue for design and engineering services”

(the “Contract”)

VU 17-0047

Note: In the event of inconsistency or discrepancy between the Czech version and English version of this document, the Czech language version shall prevail.

1) Information on the Contracting Authority:

Prague Institute of Planning and Development, a public-benefit organisation

Represented by: Mgr. Ondřej Boháč, Director

Registered office: Vyšehradská 57/2077, 128 00 Prague 2

Registered in: Commercial Register maintained by the Prague Municipal Court, Section Pr, File 63

ID: 70883858

Tax ID: CZ70883858

Contracting Authority profile: <https://www.tenderarena.cz/profily/IPRPraha>

Data box ID: c2zmahu

Contact person: Mgr. Lukáš Marek

Tel.: 236004538, email: marek@ipr.praha.eu

(“IPR Prague”)

and

The Capital City of Prague

Represented by: Ing. Karel Prajer, Director of the Strategic Investment Department

Registered office: Mariánské náměstí 2/2, 110 01 Prague 1

ID: 00064581

Tax ID: CZ00064581

Contracting Authority profile: <https://www.tenderarena.cz/profily/HlavniMestoPraha>

Data box ID: 48ia97h

(the “City of Prague“)

On 24 February 2017, IPR Prague and the City of Prague together concluded an agreement to jointly commission / assign a public contact for the project *Revitalisation of Charles Square, Stage II (park)* pursuant to Section 7(2) of Act No. 134/2016 Coll., on Public Procurement, as amended, and Act No. 89/2012 Coll., the Civil Code. IPR Prague and the City of Prague shall hereinafter be referred to as the “Contracting Authority” or the “Contracting Authorities”.

2) Reference to the published Notification of Commencement of a Procurement Procedure

The procurement procedure involving competitive dialogue entitled “Project No. 0042804 Revitalisation of Charles Square, Stage II – proceedings involving competitive dialogue for design and engineering services” was commenced on 9 August 2017 by publication of the *Notification of Commencement of a Procurement Procedure* on the Contracting Authority’s profile. The *Notification of Commencement of a Procurement Procedure* is available on:

<https://www.tenderarena.cz/profil/zakazka/detail.jsf?id=96325>.

A detailed description of the content of Workshop I can be found on page 10 of the *Notification of Commencement of a Procurement Procedure Involving Competitive Dialogue*.

3) Workshop I dates

Workshop I will take place on 8 and 9 February 2018.

4) Information about the course of Workshop I

The competitive dialogue shall be conducted in Czech and interpreted into English.

Workshop I is a two-day event that will take place on 8 and 9 February 2018 on the premises of the Centre for Architecture and Metropolitan Planning (CAMP), Vyšehradská 2075/51, Prague 2, 128 00.

The Workshop will begin at 9:00 a.m. on 8 February 2018 and end at 6:00 p.m. on 9 February 2018.

Workshop I will bring together the teams of the participants in the procurement procedure which were invited to take part in the procurement procedure pursuant to Part II point 2) paragraph 2.1, and representatives of the Contracting Authorities, evaluation committee members, experts and stakeholders.

A conference will take place on the first day of Workshop I where the issue of Charles Square will be presented in terms of the various aspects and requirements. It will include a series of lectures on the main topics related to Charles Square and the respective park.

The second day of the Workshop will be in the form of round tables or panels and will be aimed on the main topics of the assignment. The framework assignment will be subject to joint discussion among the affected stakeholders.

Attendance in all parts of Workshop I is mandatory for all team members who were used to demonstrate the technical qualification of the team (the “basic members”). A list of all teams and their basic members can found in Annex 1. Assuming the fulfilment of the attendance requirement of the basic members, you may invite two additional participants to the conference (5 seats maximum are available for each team).

Preparation of participants for Workshop I

The main task of each participant's team before Workshop I is to review the presented materials and assess the information contained therein as to its relevance for revitalising Charles Square and, as the case may be, to call attention to the need for additional materials if certain important information is found to be missing or lacking sufficient detail. You shall submit the conclusions of your review to the Contracting Authority during row call at the start of the conference on 8 February 2018. The conclusions shall be in the form of a document in pdf format that is no longer than two pages long (max. 3600 characters incl. spaces) entitled *Starting Points for a Solution to the Park*. It may also be submitted electronically to the email address hajkova@ipr.praha.eu. The content and form of this document is at your discretion. It will serve as your working material for the discussion on specification of the assignment on the second day of the workshop.

Most of the available materials were published together with the notification on 9 August 2017 and are available in zip format on the Contracting Authority's profile. New documents that have hitherto not been published will be provided to you no later than by the end of January 2018. By this date, we will provide to you hitherto unpublished proposals from the architecture competition pertaining to Charles Square that took place in 2008 but did not result in the implementation of any proposal chiefly for the reason of failure to take into account monument protection of the park.

For Workshop I, prepare two presentations, each of a maximum duration of 10 minutes (format: pdf; size: A3, horizontal; resolution: 150 dpi). Five minutes will be set aside after each presentation for discussion.

Your first presentation will take place on day one of the Workshop I at the beginning of the conference. Its purpose will be to introduce your team to all participants in the competitive dialogue – your team members and reference projects as well as your relationship and approach to Charles Square. A basic starting point for your presentation can be similar in content to the one you submitted in the previous phases of the proceedings; however, your presentation can also include projects that were not part of your Reference Portfolio. Please submit your presentations in electronic form to the Contracting Authority during row call at the start of the conference on 8 February 2018.

Your **second presentation** will take place during day two of Workshop I. The subject of your presentation will be your *Professional Approach* and a summary of the conclusion of your review (*Starting Points for a Solution to the Park*), updated with any new information from the conference. The presentation will serve for the subsequent discussion on specification of the assignment, during which you will be able, like all other workshop participants, to make comments and suggestions on the draft assignment. Submit your presentations in electronic form to the Contracting Authority no later than during row call at the beginning of day two of Workshop I (9 February 2018).

None of the outputs submitted and presented in this phase will be subject to evaluation. They will only be used to specify the assignment.

Day one of Workshop I, i.e., the conference, will be streamed, and a record of it will be published on the IPR Prague website. The format of the presentations and structured debate on the proposals during day two of Workshop I and the other workshops will be stipulated on day one of Workshop I. The Contracting Authority prefers open discussion among all partners for the competitive dialogue and consensual specification of the assignment for creation of a concept for the proposal. We therefore

request that you inform us whether it is possible to communicate the information you present during each workshop under the competitive dialogue together with the other participants in the procurement procedure or whether you consider the information about the solution to be confidential in line with Section 69(3) of the Act. Public discussion on the *Professional Approaches and Starting Points for a Solution to the Park* will only take place if all participants in the procurement procedure expressly consent to this. If consent is provided, both presentations of the participants' teams prepared for Workshop I will be accessible to all stakeholder in the competitive dialogue (all teams, evaluation committee, invited experts, stakeholders etc.). Consent may be issued for each workshop separately.

The programme of Workshop I will be published on 31 January 2018 on <http://www.iprpraha.cz/karlovonamesti>.

5) Next steps and scheduled dates:

Based on the specification of the assignment following Workshop I, you will be asked to prepare a concept for the proposal to be presented at Workshop II. Concept for the proposal is defined in point 10.3 of Annex 2 to the tender documentation.

Other important scheduled dates:

5 April 2018	Workshop II (presentation of concepts)
1 June 2018	Deadline for submitting proposals for evaluation by experts
21 – 22 June 2018	Workshop III (presentation of proposals)

Mgr. Ondřej Boháč

Director

LIST OF THE PARTICIPATING TEAMS AND CORE MEMBERS

no. 1 **GUSTAFSON PORTER + BOWMAN LLP**

CRN: OC369446

address: 1 Cobham Mews, London, NW1 9SB, United Kingdom

Neil John Porter	architect	-
Sibylla Hartel	landscape architect	-
John Peter Henley	traffic engineer	czech authorisation

no. 3 **Agence Ter**

CRN: FR38335148524

address: 18-20 Rue du Faubourg du Temple, 75011 Paris, France

Tomáš Veselý	architect	czech authorisation
Henri Bava	landscape architect	-
Petr Sabadas	traffic engineer	czech authorisation

no. 6 **Rehwaldt Landscape Architects + BY Architects + PD Filip**

CRN: 70797773

address: Bělehradská 48, Praha 2, 120 00

Markéta Zdebská	architect	czech authorisation
Till Rehwaldt	landscape architect	-
Josef Filip	traffic engineer	czech authorisation

no. 7 **New Visit s.r.o.**

CRN: 25268635

address: Komenského 264/5, Hradec Králové, 500 03

Marek Lehmann	architect	czech authorisation
Tomáš Jiránek	landscape architect	czech authorisation
Tomáš Kapal	traffic engineer	czech authorisation

no. 9 **Company association:**

BURO SANT EN CO, Den Haag, Nizozemské království

Atelier M1 architekti s.r.o.

Atelier PROMIKA s.r.o.

on behalf of the association **Atelier M1 architekti**

CRN: 27074153

address: Markétská 1/28, Praha 6 – Břevnov, 169 00

Jak Hájek	architect	czech authorisation
Edwin Santhagens	landscape architect	-
Šárka Veselá	traffic engineer	czech authorisation

